

**Community Mental Health for Central Michigan**

**Provider Network Meeting Minutes**

**Date:** 03/13/2012  
**Time:** 9:00 – 10:45 am  
**Place:** Isabella Office – Lake Superior Conference Room  
**Meeting called by:** Tonya Bondale, Provider Network Manager  
**Type of meeting:** Regular  
**Note taker:** Kim Harner  
**Attendees:** Provider Network, CMHCM Staff  
**Attendees (via conference phone):**  
**Excused:**  
**Absent:**  
**cc:**

**Agenda Topic:** *Welcome/Sign In*

**Agenda Topic:** *Announcements*

Providers were asked if anyone would volunteer to present at our next meeting. Providers were informed that without a presentation and/or topics for discussion that the forum meeting would not be held.

**Agenda Topic:** *Purpose of the Meeting*

**Presenter:** Tonya Bondale

**Discussion & Conclusions:**

- The purpose of the Provider Forum is for providers to gather together and share information and ideas with other providers.

**Action Items,**

**Person Responsible & Deadline:**

**Agenda Topic:** *United Way AIRS 2-1-1*

**Presenter:** Kathy Tarrant, Listening Ear

**Discussion & Conclusions:**

- Power Point presentation on United Way AIRS 2-1-1 which is a free service to access available resources to help with Homelessness, Food, Utilities, Health, etc.

**Action Items,**

- Please see email attachment on United Way AIRS 2-1-1.

**Person Responsible & Deadline:**

**Agenda Topic:** *Certificate of Liability Insurance/Accreditations*

**Presenter:** Tonya Bondale

**Discussion & Conclusions:**

- Providers were asked to contact their Insurance Agents and request that CMH for Central Michigan be named as the Certificate Holder. CMH will automatically be forwarded a copy of the Certificate of Liability Insurance at each renewal.
- Providers were also asked to forward their Accreditation Letters and certificates to CMH.

Action Items,  
Person Responsible  
& Deadline:

**Agenda Topic: Provider Topics**

Presenter: All

- Discussion & Conclusions:
- CIGMMO – PCP: Providers stressed concerns about not being able to access the General Information portion of the PCP from Clare & Midland Counties.
  - CIGMMO – Authorizations: Some providers are not able to see the Authorizations. Email Mark Buss when having issues with viewing authorizations in CIGMMO.
  - Question was asked on whether CMH for Central Michigan could house a DHS worker for Chore Services to help with communication to providers. Tonya will look into this.
  - Site Reviews/State Audit: Concerns were addressed regarding the State Audit; licensee not able to be in the home during the audit, the reviewer limited the CMH staff that could be there and homes were cited in more areas than what was verbally told when the written report was given.

Action Items, Person Responsible & Deadline: Tonya will inform Linda K. about the dissatisfaction of our providers regarding the process.  
Site Review Tool has been revamped. Please see attachment for use in preparation of CMHCM or MDCH audit.

**Agenda Topic: Recipient Rights**

Presenter: Kris Stableford

- Discussion & Conclusions:
- Following up from Provider's questions at the last provider forum in regards to Recipient Rights, Kris S. was available for questions. Kris emphasized the following:
- Training Reciprocity Guideline – Handout by Karen Bressette. Please see attachment.
  - Confidentiality – Social Networking; Staff friending consumers on Social Network sites not recommended as it could become a rights issue.
  - Personal/Professional Boundaries; keeping professional boundaries with consumers regardless of the length of time known or worked with the consumer.

Action Items, Person Responsible & Deadline: Contact Kris S. for additional information regarding Recipient Rights.

**Meeting adjourned at: 10:45 am**

**Next meeting date: June 12, 2012**

Observers:

Resource Persons:

Special Notes: **Please complete the attached CenTrain Evaluation and return to Karen Bressette.**

